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102 W Main St. - PO Box 168 - Dane, WI 53529-0168  
(608) 849-5422 • [info@villageofdane.org](mailto:info@villageofdane.org) • [www.villageofdane.gov](http://www.villageofdane.gov)

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**VILLAGE OF DANE  
WATER & SEWER COMMISSION  
AGENDA**

**Monday, August 4, 2025  
Immediately following the Board of Trustee Meeting**

1. Call to Order
2. Agenda Confirmation
3. Public Input
4. Minutes from Monday, July 7, 2025, Water Sewer Commission Meeting
5. Old Business
  - a. Update on Water Rate Case
  - b. South Street Sewer Line Update
6. New Business
  - a. Water Service Truck
  - b. Delinquent Water Sewer Accounts
7. Agenda items for next meeting
8. Adjourn

Teresa Hughey Groves  
Clerk Treasurer  
Village of Dane

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Posted: 08/01/2025

Posted at: Village Hall Notice Board and Village Website- [www.villageofdane.gov](http://www.villageofdane.gov)



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**VILLAGE OF DANE WATER & SEWER COMMISSION MINUTES**  
**Monday, July 7, 2025**

In attendance: Chairperson: Don Postler, Commissioners: Joe Morgan, Julie McKiernan, Nick Browne, and Roger Schmidt

Staff in Attendance: Shane Clapper- Director of Public Works, and Teresas Hughey Groves- Clerk Treasurer

1. Call to Order  
Chairperson Postler called the regular meeting of the Water Sewer Commission to order at 10:01 pm in the small meeting room of Village Hall. A quorum of the commission was in attendance.
2. Agenda Confirmation  
The agenda was confirmed as presented.
3. Public Input  
No one registered for Public Input.
4. Minutes from Monday, June 2, 2025, Water Sewer Commission Meeting  
Motion (Schmidt/Browne) to approve the Monday, June 2, 2025 Water Sewer Commission minutes as presented. Motion carried.
5. Old Business
  - a. Update on Water Rate Case  
The rate case filing deadline is July 31, 2025. The rate case will be completed by the deadline.
6. New Business
  - a. South Street Sewer Line Update  
Motion (Schmidt/Morgan) to accept the bid for the lining of the sewer mains on South Street in the amount of \$44,650 and approve using funds from the water tower savings account to cover this expense. Motion carried.
7. Agenda items for next meeting  
Review of Delinquent Water Sewer Accounts
8. Adjourn  
Motion (Browne/Morgan) to adjourn. Motion carried. The meeting adjourned at 10:13 pm. These minutes have not been approved and are subject to change or correction without notice.

Respectfully submitted by:  
Teresa Hughey Groves  
Clerk Treasurer  
Village of Dane

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Approved:

Posted:

Posted at: Village Hall Notice Board and Village Website- [www.villageofdane.gov](http://www.villageofdane.gov)

AS OF 7/31/2025

WATER SEWER ACCOUNTS

DELINQUENT AMOUNTS

TOTAL AMOUNT DUE

90 DAYS	\$	1,561.36
60DAYS	\$	2,706.49
30 DAYS	\$	3,953.24
CURRENT	\$	43,064.39
GRAND TOTAL	\$	51,285.48

VILLAGE OF DANE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

WATER AND SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER REVENUES</u>					
60-44190 W: WATER INTEREST INCOME	.00	9,521.80	18,000.00	8,478.20	52.9
60-44611 W: METERED RESIDENTIAL SALES	10,286.00	71,379.67	122,000.00	50,620.33	58.5
60-44612 W: METERED COMMERCIAL SALES	506.79	3,394.79	6,928.89	3,534.10	49.0
60-44613 W: METERED INDUSTRIAL SALES	760.32	4,949.64	7,000.00	2,050.36	70.7
60-44614 W: METERED PUBLIC AUTHORITY	51.84	395.28	2,000.00	1,604.72	19.8
60-44615 W: METERED WATER- MULTI FAMILY	559.44	4,017.33	8,700.00	4,682.67	46.2
60-44630 W: PUBLIC FIRE PROTECTION	6,325.42	43,965.56	72,000.00	28,034.44	61.1
60-44650 W: OTHER WATER SALES	.00	.00	150.00	150.00	.0
60-44700 W: FORFEITED DISCOUNTS	30.74	357.88	1,300.00	942.12	27.5
60-44720 W: RENTS	.00	28,043.42	59,000.00	30,956.58	47.5
60-44740 W: OTHER WATER REVENUES	50.00	853.16	1,400.00	546.84	60.9
<b>TOTAL WATER REVENUES</b>	<b>18,570.55</b>	<b>166,878.53</b>	<b>298,478.89</b>	<b>131,600.36</b>	<b>55.9</b>
<u>SEWER REVENUES</u>					
60-45221 S: MEAS SERV RESIDENTIAL	21,144.93	146,801.49	235,000.00	88,198.51	62.5
60-45222 S: MEAS SERV COMMERCIAL	1,054.68	7,046.71	11,500.00	4,453.29	61.3
60-45223 S: MEAS SERV INDUSTRIAL	1,571.18	10,198.28	12,000.00	1,801.72	85.0
60-45224 S: MEAS SERV PUBLIC AUTHR	174.97	1,293.59	3,300.00	2,006.41	39.2
60-45225 S: MEASURED SERV-MULTI FAMIL	1,217.04	8,734.28	15,600.00	6,865.72	56.0
60-45310 S: FORFEITED DISCOUNTS	38.32	477.07	1,700.00	1,222.93	28.1
60-45350 S: OTHER REV SWR HKUP	.00	8,800.00	11,000.00	2,200.00	80.0
60-45800 S: SEWER INTEREST INCOME	.00	256.88	700.00	443.12	36.7
<b>TOTAL SEWER REVENUES</b>	<b>25,201.12</b>	<b>183,608.30</b>	<b>290,800.00</b>	<b>107,191.70</b>	<b>63.1</b>
<b>TOTAL FUND REVENUE</b>	<b>43,771.67</b>	<b>350,486.83</b>	<b>589,278.89</b>	<b>238,792.06</b>	<b>59.5</b>

VILLAGE OF DANE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

WATER AND SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER EXPENSES</u>					
60-54500-110 W: PLANT SALARIES & WAGES	1,613.04	22,456.26	42,000.00	19,543.74	53.5
60-54500-130 W: PLANT PR TAXES	118.53	1,652.93	3,000.00	1,347.07	55.1
60-54500-150 W: PLANT WRS EMPLOYER CONTR	109.33	1,539.74	2,800.00	1,260.26	55.0
60-54500-220 W: POWER PURCHASED	653.99	4,161.32	7,200.00	3,038.68	57.8
60-54500-240 W: PLANT OPERATION & MAINT EXP	.00	12.00	1,000.00	988.00	1.2
60-54500-340 W: CHEMICALS PURCHASED	.00	.00	2,000.00	2,000.00	.0
60-54500-350 W: REPAIRS OF PLANT	6,500.00	6,698.50	10,000.00	3,301.50	67.0
60-54500-390 W: SUPPLIES & EXPENSE	81.14	21,533.76	10,800.00	( 10,733.76)	199.4
60-54510-110 W: ADMINIST & GENERAL SALARIES	827.20	14,195.67	22,600.00	8,404.33	62.8
60-54510-130 W: ADMINIST & GENERAL PR TAXES	62.57	1,061.20	1,600.00	538.80	66.3
60-54510-131 W: HEALTH INSURANCE	.00	1,950.68	19,000.00	17,049.32	10.3
60-54510-150 W: EMPLOYEE PENSIONS & BENEFIT	42.20	880.94	1,250.00	369.06	70.5
60-54510-210 W: OUTSIDE SERVICES EMPLOYED	35.00	11,338.96	10,000.00	( 1,338.96)	113.4
60-54510-290 W: MISC GENERAL EXPENSES	.00	1,361.69	3,800.00	2,438.31	35.8
60-54510-291 W: REGULATORY COMMISSION EXPE	.00	.00	500.00	500.00	.0
60-54510-310 W: OFFICE SUPPLIES & EXPENSE	76.34	343.71	1,500.00	1,156.29	22.9
60-54510-510 W: INSURANCE EXPENSE	.00	.00	4,000.00	4,000.00	.0
60-54520-110 W: BILLING/CUSTSERV/ACCTNG	1,272.93	2,555.18	2,500.00	( 55.18)	102.2
TOTAL WATER EXPENSES	11,392.27	91,742.54	145,550.00	53,807.46	63.0

SEWER EXPENSES

60-55600-110 S: SUPERVISION & LABOR	1,573.04	22,176.26	45,000.00	22,823.74	49.3
60-55600-130 S: SUPERVISION & LABR PR TAXES	115.47	1,631.49	3,000.00	1,368.51	54.4
60-55600-150 S: SUPER/LABOR WRS CONTR	109.32	1,539.69	3,000.00	1,460.31	51.3
60-55600-220 S: POWER & FUEL FOR PUMPING	462.39	4,240.50	6,200.00	1,959.50	68.4
60-55600-290 S: SEWER PLANT EXPENSE - OTHER	.00	28,616.17	5,000.00	( 23,616.17)	572.3
60-55600-390 S: OPERATING SUPPLIES & EXPENS	72.74	304.03	3,000.00	2,695.97	10.1
60-55610-240 S: SEWER MNT EXP- MMSD	.00	57,991.40	107,500.00	49,508.60	54.0
60-55610-241 S: LIFT STATION MAINTENANCE	.00	269.66	3,500.00	3,230.34	7.7
60-55610-242 S: TREATMENT PLANT MMSD	.00	.00	1,000.00	1,000.00	.0
60-55620-110 S: BILLING/COLLCT/ACCTNG	1,272.94	2,555.23	1,700.00	( 855.23)	150.3
60-55620-111 S: METER READING	.00	.00	1,000.00	1,000.00	.0
60-55630-110 S: ADMINISTRATIVE SALARIES	787.20	13,915.67	22,200.00	8,284.33	62.7
60-55630-130 S: ADMIN SALARIES PR TAXES	59.51	1,039.46	1,605.00	565.54	64.8
60-55630-131 S: HEALTH INSURANCE	.00	1,950.68	27,000.00	25,049.32	7.2
60-55630-150 S: ADMIN SALARY WRS	42.20	881.01	1,205.00	323.99	73.1
60-55630-210 S: OUTSIDE SERVICES	.00	4,732.23	15,100.00	10,367.77	31.3
60-55630-290 S: MISC GENERAL EXPENSE	.00	120.00	5,200.00	5,080.00	2.3
60-55630-310 S: OFFICE SUPPLIES & EXPENSE	.00	.00	800.00	800.00	.0
60-55630-510 S: INSURANCE EXPENSE	.00	.00	4,000.00	4,000.00	.0
TOTAL SEWER EXPENSES	4,494.81	141,963.48	257,010.00	115,046.52	55.2

COMBINED EXPENSES

60-56000-620 LONG TERM DEBT	5,456.85	135,365.05	159,457.65	24,092.60	84.9
60-56000-621 INTEREST ON LT DEBT	36.53	13,684.00	27,261.24	13,577.24	50.2

VILLAGE OF DANE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

WATER AND SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL COMBINED EXPENSES	5,493.38	149,049.05	186,718.89	37,669.84	79.8
TOTAL FUND EXPENDITURES	21,380.46	382,755.07	589,278.89	206,523.82	65.0
NET REVENUE OVER EXPENDITURES	22,391.21	( 32,268.24)	.00	32,268.24	.0