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## VILLAGE OF DANE BOARD OF TRUSTEES MINUTES

**Monday, December 4, 2023**

**6:30 pm**

In attendance: President Don Postler, Trustees: Nick Browne, Roger Schmidt, Julie McKiernan, and Joe Morgan

Staff in Attendance: Shane Clapper – Director of Public Works, Brad Duffrin – Dane County Sheriff, Delaine Breunig- Deputy Clerk, and Teresa Hughey Groves – Clerk Treasurer

Absent with excuse: Chad Bevars-

Others in Attendance: Scott Russell Waunakee EMS Director, Don Lord- -resident, Barb Kalscheur- Waunakee EMT, Richard Kalscheur, Denman Breunig- Dane Fire Department Chief, Tim Ripp- resident

1. Call to Order

President Don Postler called the regular meeting of the Board of Trustee to order at 6:30 pm in the large meeting room of Dane Village Hall. A quorum of the board was present.

2. Agenda Confirmation

The agenda was confirmed as presented.

3. Resolution R2023-10 A Resolution Honoring Don Lord for his sixteen years of service to the Village of Dane

President Don Postler read Resolution R2023-10 A Resolution Honoring Don Lord for his sixteen years of service. Motion (Postler/Schmidt) to adopt Resolution R2023-10 A Resolution Honoring Don Lord for his Sixteen Yeas of Service to the Village of Dane. Motion carried.

4. Resolution R2023-11 A Resolution Honoring Barb Kalscheur

President Don Postler read Resolution R2023-11 A Resolution Honoring Barb Kalscheur. Motion (Postler/McKiernan) to adopt Resolution R2023-11 A Resolution Honoring Barb Kalscheur. Motion carried.

5. Resolution R2023-12 A Resolution Honoring Firefighters Danni Jo Breunig, Ron Mueller, Stephen Schoenberg, Ryan Robertson, and Tim Ripp

President Postler read Resolution R2023-12 A Resolution Honoring Firefighters Danni Jo Breunig, Ron Mueller, Stephen Schoenberg, Ryan Robertson, and Tim Ripp. Motion (Postler/ Browne) to adopt Resolution R2023-12 A Resolution Honoring Firefighters Danni Jo Breunig, Ron Mueller, Stephen Schoenberg, Ryan Robertson, and Tim Ripp. Motion carried.

6. Resolution R2023-13 A Resolution Honoring the 2023 Firefighter of the Year: Chief Denman Breunig

President Postler read Resolution R2023-13 A Resolution Honoring the 2023 Firefighter of the Year: Chief Denman Breunig. Motion (Postler/Schmidt) to adopt Resolution R2023-13 A Resolution Honoring the 2023 Firefighter of the Year: Chief Denman Breunig. Motion carried.

1. Announcements by Village President or Board Members

Trustee Schmidt attend the Madison Metro Sewer District meeting via Zoom on Monday, December 4, 2023. MMSD is studying the inflow of wastewater, the amount of PFAS in wastewater. Plus, a report was provided on the amount of pipe in the system and ownership of the pipe.

2. Public Input  
No one was registered for Public Input.
3. Minutes from the Regular Board Meeting on Monday, November 6, 2023  
Motion (Browne/McKiernan) to approve the minutes from the Monday, November 6, 2023 Regular meeting of the village Board of Trustee with corrections. Motion carried.
4. Minutes from the Special Board Meeting on Wednesday, November 8, 2023  
Motion (Schmidt/Browne) to approve the minutes from the Wednesday, November 8, 2023 Special Meeting of the Board of Trustees as written. Motion carried.
5. Dane County Sheriff Report by Brad Duffrin  
Deputy Duffrin reported that the Speed Board is stored for the winter, Brad is working with Blessed Trinity staff and students on safety training, the squad received new tires and will be getting an oil change soon.
6. WWDDV EMS Report by Roger Schmidt  
Trustee Schmidt reported that the EMS Board has continued to work on the overall agreement, the call fees were raised by \$200, the EMS District has changed banks, and the ambulances are ready for winter driving weather.
7. DCCVA Report by Roger Schmidt  
Trustee Schmidt attended the DCCVA meeting by Zoom on Wednesday, November 15, 2023 at 12 pm. The guest speaker Jaron McCullum, Dane County Broadband coordinator spoke on Broadband in Wisconsin, updates were given on the CARES Funding in Dane County, and changes are being made to CARPC.
8. Dane-Vienna Fire District Report by Julie McKiernan  
Trustee McKiernan reported on the Dane Fire District meeting from November. The 8 radios that had been purchased were received and are being programmed. Next meeting is December 26, due to the holiday.
9. Park & Recreation Report by Joe Morgan  
Trustee Morgan reported on the Park & Rec Committee meeting from November 13, 2023. Next meeting is set for Wednesday, January 24, 2024.
10. Public Works Report by Shane Clapper  
Bert Deans Park landscaping is completed and ready for the play equipment in the spring. Public Works is switching to snow removal season. The crew is still doing outside work as the weather permits.
11. Old Business
  - a.) 125<sup>th</sup> Anniversary Committee Appointments  
No resident has offered to serve on the 125<sup>th</sup> Anniversary Committee. Village Board Trustees will be taking the lead on planning and asking for assistance as needed.
12. New Business
  - a) 125<sup>th</sup> Anniversary Logo Submissions  
Two logos were received as entries for the 125<sup>th</sup> Logo Contest. Motion (Morgan/Browne) to approve the use of Logo B: the circle design with the corn- for artwork on the street banners and as an option for a logo on T-shirts. Logo A- the water tower design- was approved for use on staff and board member tag line on emails in 2024 and for T-shirts designs options.  
Discussion was held on ordering shirts from pre-orders and giving shirts to volunteers.
  - b) Main Street Aesthetics  
Discussion on Entrance Signs to the Village was held, land needs to be acquired by the village for future use either by lease agreement or purchase agreement. DPW Clapper will be working on this. Also, the burying of overhead lines from Dane Street to the west end of the village was discussed. Decorative light poles, hanging baskets and planters on Main Street were also discussed.
  - c) Resolution R2023-09 A Resolution Establishing 2024 Sewer Rates  
Motion (Schmidt/McKiernan) to adopt Resolution R2023-09 A Resolution Establishing 2024 Sewer rates effective on December 1. 2023. Motion carried.
  - d) Election Inspectors for the 2024 - 2025 Election Cycle  
Motion (Morgan/Schmidt) to approve the 2024 -2025 Election Cycles Appointed Election Inspectors and Chief Inspectors as listed. Motion carried.

13. Clerk's Report

The tax bills are in process, a small adjustment was needed on a village owned parcel of land, printing of the bills will be delayed for a couple of days. The bills will be mailed by Monday, December 18, 2023.

14. Payment of Bills and Financial Reports

a) Approve Accounts Payable by Check and Electronic Payment Vouchers as presented

Motion (Schmidt/Browne) to pay the checks and electronic vouchers as presented. Motion carried.

15. Set date for next regular board meeting-**the second Monday, January 8, 2024**

Due to the New Years Holiday the next Board Meeting will be on Monday, January 8, 2023 at 6:30 pm.

An open meeting on the final Comprehensive Plan is scheduled for 5 pm and a Plan Commission meeting will be held at 6:15 pm. A public hearing will be held at the start of the Board meeting regarding the Comprehensive Plan.

16. Adjournment

Motion (Browne/Morgan) to adjourn. Motion carried. Meeting adjourned at 7:53 pm.

Respectfully submitted by:

Teresa Hughey Groves

Clerk Treasurer

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Approved: 01/08/2024

Posted: 1/10/2024

Posted at: Village of Dane Community Center and Village Website- [www.villageofdane.org](http://www.villageofdane.org)