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VILLAGE OF DANE BOARD OF TRUSTEE MEETING MINUTES
Monday, June 5, 2023

In Attendance: President Don Postler, Trustees: Roger Schmidt, Joe Morgan, and Julie McKiernan

Absent with Excuse: Nick Browne

Staff in Attendance: Shane Clapper-Director of Public Works, Bard Duffrin-Dane County Sheriff's Deputy Delaine

Breunig- Deputy Clerk, and Teresa Hughey Groves-Clerk Treasurer

Others in Attendance: 8 village residents or property owners

1. Call to Order

President Don Postler called the regular meeting of the Dane Board of Trustees to order at 6:30 pm in the small meeting room of Dane Village Hall. A quorum of the board was present.

2. Agenda Confirmation

The agenda was confirmed as presented.

3. Announcements by Village President or Board Members

President Postler announced that Dane Fest will be held June 23- June 25 in Bert Deans Park and the parade will be at noon on Sunday, June 25, with a 1-hour rain delay, if needed. Julie McKiernan attended the DCCVA night for new Board members on May 31, 2023 at the Alliant Energy Center. She gave a brief report on the Dane County Departments and Services available to municipalities in the county.

4. Public Hearing for a Conditional Use Permit for a duplex at 128 W Main Street- Fawzy Mohamed, property owner

President Postler opened the Public Hearing for a Conditional Use Permit for a duplex at 128 W Main St- Fawzy Mohamed, property owner. Two residents registered with the Clerk to speak: Mary Lou Hyatt has concerns with the property and Jean Steele had sent a written letter about her concerns and she reviewed those items. The Public Hearing was closed.

5. Public Hearing on Special Assessments for Dane Street Reconstruction

No one registered to speak at the Public Hearing on the Special Assessments for the Dane Street Reconstruction Project. The Public Hearing was closed.

6. Public Input

Jean Steele was disappointed that Lake Melvin had been drained. She felt it made the property look bad. She is concerned about the closing of Highway P during the round-about construction and the speed limit on S. Military Rd. Jerry Ballweg spoke about the difficulties he had encountered during the Dane Street Project Reconstruction. The loss of his telephone service for a period of time during the construction, contractors using his parking lot to drive through, the weedy grass next to his property, and he requested a list of contractors from the project.

7. Minutes from the Regular Board Meeting on Monday, May 1, 2023

Motion (Schmidt/Morgan) to approve the minutes from the regular Board meeting on Monday, May 1, 2023 as written. Motion carried.

8. Dane County Sheriff Report by Brad Duffrin

Deputy Duffrin reported the new vehicle is in full service and working well. The old squad is at Dane County having the personalized decals removed and ready for resale. The new vehicle has a trailer hitch therefore, Brad moves the speed board sign around the village on his own. The school year has been completed with Blessed Trinity Catholic School. Several training courses and lunches were completed with the school students and staff. The summer Events with the Sheriff's Department have begun. Coffee with a Cop was on Friday, May 26 at Dane Village Hall. Kick it with a Cop will be held on July 6 from 11 :30 am to 1:00 pm in Capitol Valley Park. A special training called Stop the Bleed is available And will be offered in the fall. Board members asked for extra patrol for fireworks and during Dane Fest.

9. WWDDV EMS Report by Roger Schmidt

Trustee Schmidt has been appointed to the Waunakee EMS Board, his report was provided in written form and Schmidt highlighted the following items: the Village of Dane had 3 calls in April, year to date we have had 8 calls, the EMS Chief is working on ordering the new ambulance and several other items.

10. Dane County Cities and Villages Association Annual Meeting Report by Roger Schmidt

Trustee Schmidt attended the annual meeting of the Dane County Cities and Villages Association. The agenda and minutes were presented in written form. The Village of Dane will host an in-person event in 2024 for the DCCVA.

11. Park & Recreation Report by Don Postler
President Postler reported on the Park & Recreation Committee meeting that was held on Monday, May 15, 2023 with Emily from MSA. Discussion was held on the results of the survey, park assessment forms, maps were reviewed, and preliminary recommendations were discussed for the Comprehensive Outdoor Recreation Plan.
12. Comprehensive Plan Open House Report by Don Postler
An open house type format for the public was held by Jeff Thelen at MSA on Wednesday, May 24 to discuss ideas for transportation, land use, utilities, housing, outdoor recreation, and economic development. Jeff will use the results of the meeting to develop a new Comprehensive Plan for the Village.
13. Dane-Vienna Fire District Report by Julie McKiernan
Trustee McKiernan was appointed to the Dane-Vienna Fire District Board in May, Trustee McKiernan reported on the meeting held May 22, 2023 at the Dane Town Hall. The bills were paid, replacing the radios is still on hold due to requirements changing. The Tender Truck is having issues and may need servicing. The election of officer's was held at the May meeting with Sherri Meinholz from Vienna elected as President, Julie McKiernan from the Village of Dane elected as Vice-President, and Dave Koenig, Jr from the Town of Dane elected Secretary/Treasurer. The next meeting is June 26, 2023.
14. Public Works Report by Shane Clapper
Summer is in full swing; Lodi High School just finished their Baseball season last week with a loss to Baraboo. They ended the year as conference champions. Monday through Thursday, there are ball leagues at Bert Deans Park with over 40 youth ball games scheduled throughout the park over the summer. The water level in the Lake Melvin Retention Pond has been lowered to its summer level. Chip sealing on South Military Rd was completed this week. L.W. Allen is working on the pump from Well #2. A meeting has been set up for the week of June 12 with L. W. Allen to review and discuss the needs for the wellhouse, pump and pipes; updates to wells must be made for cybersecurity reasons.
15. Old Business
None
16. New Business
 - a) R2 Zoning with a Conditional Use Permit for 128 W. Main St- Fawzy Mohamed, property owner
Motion (McKiernan/Morgan) to approve a Conditional Use Permit for a duplex at 128 W Main Street with the following Conditions:
 1. The permits must be pulled within 6 months of this meeting or by December 5, 2023
 2. The full project will be completed within a 2-year period from the date of the permit.
 3. The playground equipment currently on site must be completely removed due to safety concerns.
 4. There will be a natural planting screen on the west side of the property that blocks lights from the neighboring property. Motion carried.
 - b) Resolution R2023-02 A Final Resolution Authorizing Public Improvements and Levying Special Assessments against Benefited Property on Dane Street in the Village of Dane
Motion (Schmidt/Morgan) to adopt R2023-02 A Final Resolution Authorizing Public Improvements and Levying Special Assessments against Benefited Property on Dane Street in the Village of Dane. Motion carried.
 - c) Resolution R2023-05 A Resolution Amending the 2023 General Fund Budget
Motion (Schmidt/Morgan) to adopt R2023-05 A Resolution Amending the 2023 General Fund Budget. Motion carried.
 - d) Appointment of Tyler Robertson to the Plan Commission for a three-year term
Motion (Morgan/McKiernan) to accept the recommendation of Tyler Robertson to the Plan Commission for a three-year term. Motion carried.
 - e) Blessed Trinity extended end time for church picnic in Bert Deans Park on Saturday, July 22, 2023 until 12 midnight
Motion (Morgan/Schmidt) to approve an extension of park use for cleanup until midnight July 22, 2023. Motion carried.
 - f) Application for Cigarette/Tobacco Products Retail License for IBN Petroleum, LLC, and Peg & Doc's Bar & Grill. LLC
Motion (Schmidt/Morgan) to approve the applications for Cigarette/Tobacco Products Retail License for IBN Petroleum, LLC, and Peg & Doc's Bar & Grill LLC. Motion carried.
 - g) Application for a Temporary Class "B" Retailer's License for Dane Fire Department for the Dane Firefighters' Festival set for Friday, June 23 to Sunday, June 25, 2023 in Bert Deans Park Shed
Motion (Schmidt/Morgan) to approve an application for a Temporary Class "B" Retailer's License for Dane Fire Department for the Dane Firefighters' Festival set for Friday, June 23 to Sunday, June 25, 2023 in Bert Deans Park Shed. Motion carried.
 - h) Application for a Temporary Class "B" Retailer's License for Blessed Trinity Catholic Church for the Blessed Trinity Church Picnic set for Saturday July 22, 2023 from noon-12 pm in Bert Deans Park Shed- Event time 3-10 pm
Motion (Schmidt/McKiernan) to approve an application for a Temporary Class "B" Retailer's License for Blessed Trinity Catholic Church for the Blessed Trinity Church Picnic set for Saturday, July 22, 2023 from noon -midnight in Bert Deans Park Shed- Event time 3- 10 pm. Motion carried.

- i) Application for an Original “Class B” Beer and “Class B” Liquor License for Richardson Enterprises, LLC doing business as Ranch Saloon for the period of Tuesday, June 6, 2023 to Friday, June 30, 2023
Motion (Schmidt/Morgan) to approve the Application for an Original “Class B’ Beer and “Class B” Liquor License for Richardson Enterprises, LLC doing business as Ranch Saloon for the period of Tuesday, June 6, 2023 to Friday, June 30, 2023. Motion carried.
 - j) Application for Renewal of a “Class A” Beer and “Class A” Liquor License for IBN Petroleum, LLC doing business as Dane Kwik Mart from July 1, 2023 to June 30, 2024
Motion (Morgan/McKiernan) to approve an application for a Renewal of a “Class A” Beer and “Class A” Liquor License for IBN petroleum, LLC doing business as Dane Kwik Mart from July 1, 2023 to June 30, 2024. Motion carried.
 - k) Application for a Renewal of a “Class B” Beer and “Class B” Liquor License for Tootsies Bar & Grill, LLC, Peg & Doc’s Bar & Grill, LLC, and Richardson Enterprises, LLC doing business as Ranch Saloon from July 1, 2023 to June 30, 2024
Motion (Morgan/McKiernan) to approve an application for a Renewal of a “Class B Beer and “Class B” Liquor License for Tootsies Bar & Grill, LLC, Peg & Doc’s Bar & Grill, LLC, and Richardson Enterprises, LLC doing business as Ranch Saloon from July 1, 2023 to June 30, 2024. Motion carried.
17. Clerk’s Report
18. Payment of Bills and Financial Reports
- a) Approve Accounts Payable by Check and Electronic Payment Vouchers as presented
Motion (Schmidt/Morgan) to approve paying the checks and vouchers as presented. Motion carried.
19. Set date for next regular board meeting **-the second Monday of the month, July10, 2023**
The next regular board meeting will be held on the second Monday, July 10, 2023.
20. Adjournment
Motion (Morgan/Postler) to adjourn. Motion carried. The meeting adjourned at 8:13 pm.

Respectfully submitted by:
Teresa Hughey Groves
Clerk Treasurer

Approved: 06/10/2023

Posted: 06/11/2023

Posted at: Village of Dane Community Center and Village Website- www.villageofdane.vi.dane.wi.gov