

**VILLAGE OF DANE BOARD OF TRUSTEES REGULAR MEETING MINUTES**  
**Monday, February 3, 2025**

In attendance: President Don Postler, Trustees: Joe Morgan, Roger Schmidt, and Julie McKiernan

Absent with excuse: Nick Browne

Staff in Attendance: Shane Clapper- Director of Public Works, Chad Bevars- PW Foreperson, and Teresa Hughey Groves- Clerk Treasurer

1. Call to Order

President Don Postler called the regular meeting of the Village Board of Trustees to order in the small meeting room of the Dane Village Hall at 6:30 pm. A quorum of the Board was present.

2. Agenda Confirmation

The agenda was confirmed as presented.

3. Announcements by Village President or Board Members

Roger Schmidt announced that Madison Metropolitan Sewer District is holding a Meet & Greet on February 11, 2024 from 7:30 am to 9 am to meet the new Director. President Postler announced that the Village of Dane has won the Golden Leaf Award given by the WI Arborist Association for the joint tree planting efforts in Capitol Valley Park.

4. Public Input

No one was registered for Public Input

5. Minutes of the Regular Board Meeting from Monday, January 6, 2025

Motion (Schmidt/Morgan) to approve the minutes as written from the regular board meeting held Monday, January 6, 2025. Motion carried.

6. Minutes of the Special Board Meeting from Thursday, January 9, 2025

Motion (Morgan/Schmidt) to approve the minutes from the special board meeting held on Thursday, January 9, 2025 as written. Motion carried.

7. Village Clerk Treasurer's Report

Clerk Groves gave the Village Clerks Report in verbal and written format.

8. Payment of the Bills and Review of General Fund Financial Reports

a) Approval of Accounts Payable by Check and Electronic Payment Vouchers

Motion (Schmidt/McKiernan) to approve payment of the checks and electronic vouchers as presented. Motion carried.

9. Committee and Commission Reports Consent Agenda

a) Dane County Sheriff Report by Brad Duffrin

Deputy Duffrin gave the Dane County Sheriff Report in verbal and written format

b) WWDDV EMS Report by Roger Schmidt

Trustee Schmidt gave the WWDDV EMS Report in verbal and written format.

c) DCCVA Report by Roger Schmidt

Trustee Schmidt gave the DCCVA Report in verbal and written format.

d) Parks, Recreation, and Forestry Committee by Joe Morgan

Trustee Morgan gave the Parks, Recreation, and Forestry Committee Report in verbal and written format.

e) Dane -Vienna Fire District Report by Julie McKiernan

Trustee McKiernan gave the Dane -Vienna Fire District Report in verbal and written format.

f) Plan Commission Report by Don Postler

President Don Postler gave the Plan Commission Report in verbal and written format.

g) Public Works Report by Shane Clapper

Director of Public Works Shane Clapper gave the Public Works Report in verbal and written format.

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10. Old Business

a) Cell Phone Stipend Policy & Phone Quote Review from US Cellular

The bid received from US Cellular for 4 cell phones with unlimited talk, text, and data for the Public Works Department and the Clerk Treasurer Department was reviewed.

Motion (McKiernan/Morgan) to accept the bid on the four phone lines with unlimited talk, text, and data with four free iPhones with 128 GB of data storage, and to approve the purchase of screen protectors and cases for each phone. Motion carried.

11. New Business

a. Howard Carpentry Proposed Improvements

A presentation was made by Stephen Howard of Howard Carpentry, LLC for a proposed renovation of the façade at 112 E Main Street. Discussion was held on the potential improvements for East Main Street and N Military Road. Staff directed to place the item on the Monday, February 17, 2025, Plan Commission Meeting Agenda.

b. Village of Dane Handbook Cell Phone Policy Amendment

Discussion was held.

Motion (Morgan/Schmidt) to remove the **Personal Cell Phone Reimbursement Policy** from the handbook effective March 1, 2025. Motion carried.

c. Discussion on Capitol Valley Ball Diamond Use

A discussion was held on moving forward with seeking the Lodi School District needs and the continued use of the Capitol Valley Ball Diamond.

Motion (Postler/Morgan) to send a delegation from the Village of Dane (Julie McKiernan, Shane Clapper, and Chad Bevars) to the Tuesday, February 18 meeting of the Facilities and Finance Committee of the Lodi School District to initiate discussion on the baseball needs and a partnership with the village. Chad Bevars was asked to contact the committee chair and asked to be placed on the agenda. Motion carried. Staff directed to add this item to the March 3 Board agenda.

d. Logo Shirts for Board Members and Staff

Staff directed to pick two options and get information from trustees and employees for size and option.

19. Set date for next regular Board Meeting- **first Monday, March 3, 2025**

The next regular board meeting will be on Monday, March 3, 2025.

20. Adjournment

Motion (Morgan/McKiernan) to adjourn. Motion carried. The Meeting adjourned at 7:56 pm.

Respectfully submitted by:

Teresa Hughey Groves

Clerk Treasurer

Village of Dane

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Approved: 03/03/2025

Posted: 03/04/2025

Posted at: Village of Dane Community Center and Village Website: [villageofdane.gov](http://villageofdane.gov)