



102 W Main St. - PO Box 168 - Dane, WI 53529-0168
(608) 849-5422 • www.villageofdane.gov

VILLAGE OF DANE
PARK, RECREATION & FORESTRY COMMITTEE MEETING MINUTES

Day & Date: March 12, 2025

Time: 6:30 PM

Location: Village of Dane Community Center
102 West Main Street, Dane, WI 53529

1. Call to Order
Chairperson Morgan called the meeting to order at 6:35 PM in the small meeting room at Village Hall.
2. In attendance: Village Trustee/Committee Chair Joe Morgan, Emily Culp, Joe Fleischmann, Joan Karls, Derek Ripp, & Jean Steele. Staff: Kelly Neidermyer, deputy clerk.
Not present & excused: Cathy Brodbeck, Jackie Wheeler
3. Public input – No registrants/no public input received
4. Approve minutes from December 11, 2024, meeting. Motion made by Joe Fleischman, seconded by Jean Steele to approve the minutes as presented. All ayes, motion carried.
5. Forestry Report – Submitted by Jacob Lehr and reviewed as presented.
6. Old Business
 - a. April 5th, 2025 – Village Event
Final preparations for the event are underway. Refreshments will include cake and cookies (no nuts), coffee, water, and milk. Jean, Emily, Jackie, Joan, and Joe are available for the event and may look for a few others to help. Pots have been ordered that the kids can color and then plant their seedlings in to take home.
7. New Business
 - a. Park assessments can take place as the weather warms up. Please send park assessment forms to Kelly (deputyclerk@vi.dane.wi.gov). Consolidated information will be presented later.
 - b. Discussion was had for multisport court rules and reservation/rental guidelines to be presented to the Village Board for approval.
 - c. Multisport Court Ribbon Cutting – a date is still in the works and is weather dependent. Bubbles and temporary tattoos for youth as well as other giveaways are planned. Jean will reach out to the Lodi Pickleball Club about doing a demonstration during the event.
 - d. Tractor, Bike, & Car Show – June 26, 2025. Location is under consideration after concerns about the event affecting local businesses. A possible location could be the Village Hall parking lot. A discussion about the event and change will be held with the public works department. The event will need about 15 volunteers. The use of porta potties will be needed at the show location.
 - e. Harvest Fest Event – more information to come, date to be set at May 14th meeting.
8. No other new business
9. Dates for the next meetings
May 14, 2025 – 6:30pm, September 10, 2025 – 6:30pm, November 12, 2025 – 6:30pm
10. Adjournment: Motion to adjourn at 8:25pm by Joe Fleischman and seconded by Emily Culp. All ayes, motion carried.

Respectfully submitted,

Kelly Neidermyer

Deputy Clerk, acting secretary Parks, Recreation, & Forestry Committee

Posted:

Approved:

Posted At: Village of Dane Community Center and village website villageofdane.gov

2025 Village of Dane Park Evaluation

"Wishlist"

Bert Deans Park

1. Additional structure for toddler age children (similar to Lodi)
2. Basketball nets to backside of shed
3. Additional parking
4. Better access to the park – i.e. walking path from Military

Karls Park

1. Paved sidewalk from street to picnic area
2. Remove railroad ties around playground equipment they are starting to rot and are a trip hazard
3. Regrade area so steps aren't needed
4. Lower height basketball hoop for little kids

Lake Melvin Park

Capitol Valley Park

1. Bike rack near sports courts
2. Remove railroad ties, adjust grade (trip hazard)

All parks

1. Improved signage with seasonal dates and hours
2. Update ordinance
3. Activities at the Village Hall need to have balloons and signs
4. Possible social media posts, (page would need to be created) but who posts? What kind of page?
What things are posted?

Village of Dane

Parks, Recreation, & Forestry Committee

Policies

1. Need/Purpose

- a. The Village of Dane has four village parks and currently offers no village sponsored recreational programming. Each park will need equipment/amenity updates in the coming years. This committee is tasked with the development of park improvement and recreational programming opportunities for the village.

2. Committee Membership

- a. The committee will have seven seats:
 - i. Six village residents
 - ii. Will be chaired by a member of the village board
- b. The committee will be staffed by a member of the Public Works Department

3. Objectives/Work List

- a. Park Rental Fees-complete fee schedule for all parks
- b. Update village website to include amenities at each park
- c. Donation plan/policy
- d. Union Trail
- e. Capitol Valley Park Improvement Planning
- f. Assistance with preparation of the Comprehensive Outdoor Recreation Plan
- g. Review Parks Ordinances
- h. Develop recreational programming for the parks (paint night, movie night, exercise groups/classes, etc.)

4. Funding

- a. The objectives of this committee are to provide advisory recommendations for capital expenditures on village parks subject to approval by the village board; and to provide recreational planning/programming for our residents at a net-zero cost to the village. Fundraising/partnership with outside organizations will be necessary at times to facilitate this objective.